



## NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION

### Boyd Co. Finalist Selection & Pre-Interview Agenda 11/13/24 @ 7:00 PM CT

- A. Convene in Public Session. Announce: *“The Board may need to take action to enter Executive Session to prevent possible needless injury to the reputation of the applicants, and other reasons allowed by law.”*

Timeline reminder:

- November 18-19 – Interviews    Snow Date November 23
- November 25 – New Superintendent contract issued and approved

Update on Community & Staff Committees (Profile Development)

B. Finalists Selection.

- (1) Legal Issues for Selection of Finalists and interviews-Client Guide
- (2) Board review of applicant packets.
- (3) Consultant recommend actions.
- (4) Selection of finalists to interview. Possible motion: *“I move to select the following finalists (names) and authorize the search consultants to contact designated alternates.”*
- (5) Review Contract and Salary
- (6) Post-interview selection procedures. (Selection rubric, negotiation with candidates, contacting candidates.)

C. Selection of Interview Questions

D. Pre-interview discussion.

- (1) Review interview schedules for November 18-19, 2024.
- (2) Interview procedures: Who will ask questions, room arrangement, etc.
- (3) Interview tips/Inappropriate questions/Rubric **(Handouts)**
- (4) Role of consultants in interview process.
- (5) Hosting duties.
- (6) Closing thoughts/questions

E. Revised Superintendent Contract

F. Next meeting: November 18-19 at \_\_\_\_\_ PM